

K. C. E. Society's
MOOLJI JAITHA COLLEGE (AUTONOMOUS), JALGAON - 425002

मूळजी जेठा महाविद्यालय (स्वायत्त), जळगांव — ४२५ ००२

NAAC Re-Accredited (3rd Cycle)

Date : 03/11/2020

Minutes of the Third Finance Committee in the Academic Year 2020-2021.

The Third Meeting of the Finance Committee in the Academic Year 2020-2021 was held on 23rd September, 2021 at 04:00 P.M. in the New Conference Hall, Main Building. Following members were present for the meeting.

1)	Prin. Prof. S N Bharambe, Chairman (Principal)	
2)	Mr. Dnyandeo T. Patil, (Nominee of the Management)	
3)	Dr. Madhulika Sonawane, (I/C Finance & Accounts Officer of the Parent University)	
4)	Prof. Anil P. Sarode, (Senior Teacher Nominated by the Principal)	

Introduction and Felicitation of Members of Finance Committee of the College.

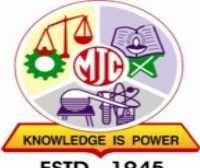
The Third Meeting of Finance Committee of M J College (Autonomous), Jalgaon was conducted under the Chair of Principal Prof. S. N. Bharambe. Initially he offered as warm welcome to all members of the Committee.

Item No. 1) To confirm the minutes of previous meeting held on 03rd November, 2020.

The minutes of previous meeting held on 03rd November, 2020 were read by Senior Teacher Prof. A. P. Sarode and confirmed by the members unanimously.

Item No. 2) To discuss the Action Taken Report of the previous meeting held on 03rd November, 2020.

The Action Taken Report was presented by Principal, Prof. S. N. Bharambe. It was discussed and unanimously accepted by the members of Finance Committee. A copy of the Action Report of second Finance Committee in the Academic Year 2020-2021 is attached herewith **Annexure – I**.



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Item No. 3) To approve the Annual Budget for the Academic Year 2021-2022 of the College.

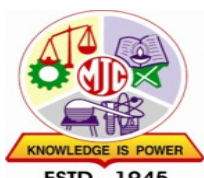
The Annual Budget prepared by the College was presented by the Principal, Prof. S. N. Bharambe was discussed and it was unanimously resolved that, the annual budget is recommended for approval of Governing Body for the Academic Year 2021-22.

Item No. 4) To approve the Budget Proposal for Financial Assistance under the Autonomous College Scheme as per UGC Regulations, 2018 for the Academic Year 2021-22.

The Proposal prepared by the Planning & Evaluation committee in their meeting held on 19 July, 2021 of the college for financial Assistance under the Autonomous College scheme of UGC is as under and placed for approval

Proposed Budget for the Academic Year 2021-22

Sr. No.	Title/Budget Head	Amount (Rs.)
1	Upgradation of Syllabus - Skill Orientation	60,000
2	Orientation and Retraining of Teachers	55,000
3	Development of Teaching-Learning Material	25,000
4	Workshops and Seminars (for students' and teacher)	55,000
5	Examination Reforms	25,000
6	Furniture for Office and Laboratories	7,00,000
7	Extension Activity	40,000
8	Office Equipment, Teaching aids and Laboratory Equipment	9,50,000
9	Guest/ Visiting Faculty	40,000
10	Capacity Building for Teachers	50,000
11	NCC	2,00,000
	Total (Rs.)	22,00,000



A' Grade
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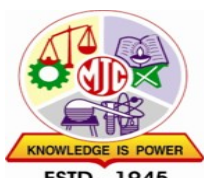
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Justification for proposed budget for the Academic Year 2021-22

1	<p>Upgradation of syllabus on regular basis making it Skill oriented with quantifiable outcomes</p> <p>The Syllabus is a course - planning tool. It helps the teachers to prepare and organize the course. It describes the course goals, explain the course structure and assignments, review sessions and other activities required for students to learn the materials. constant upgrade in curriculum and policies is the way forward to prepare students for skill & jobs of the future. This trend of redesigning of curricula or introduction of skill-based programmes will continue with the help of interactions and suggestions from academia, employer, business and industry partners.</p>
2	<p>Orientation and Retraining of Teachers</p> <p>The teachers orientation and retraining programmes are associated with the general improvement of the teachers interms of behavior, attitude, skills, knowledge and perception and in the performance of their duties immediate aim of such programmes is to improve the performance of those with teaching and management responsibilities, while the ultimate aim is in improvement of teaching & learning process.</p>
3	<p>Development of Teaching/Learning Material</p> <p>E-udbodhan prospect - has already initiated by the college where audio visual information is being provided to the students on website and individual mobiles. E-journals & E-book facility has implemented for students and teachers which need to improve simultaneously. For this purpose there is urgent need to planned to organize staff workshop for preparing course materials, question banks and procurements of some software related to development of teaching & learning materials.</p>
4	<p>Workshops and Seminars:</p> <p>To conduct workshops, seminars and conferences is continuous efforts to allow interaction of staff members with academicians, scientists and industrialists following domains would be given priority :</p> <p>(a) Modern trends in scientific approach in Arts, Science and Commerce & Management during & after Covid-19 pandemic.</p> <p>(b) Workshop on use of Modern ICT based Teaching and Learning methodology.</p>
5	<p>Examination Reforms</p> <p>For ensuring transparency and credibility, there is urgent need to reform the existing system of examination. Workshops for teachers and non-teaching staff is necessary to conduct online and offline examinations & their online modern evaluation techniques.</p>



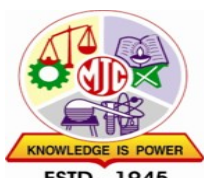
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6	<p>Furniture for Office and Laboratories When redesigning of an office and replacing furniture, technology plays an important role. Office furniture should be catalyst for enhancing the use and functionality of the technology used. Adjusting to new Machinery and Equipments required the installation of the latest style of furniture that encourages the use of technology. New additional Computer Laboratory is need to establish , to conduct online examinations, evaluation and training to students & teachers under autonomy.</p>
7	<p>Office Equipment's, Teaching Aid and Laboratory Equipment's. The college provides excellent infrastructure for academics, extracurricular activities. During autonomy, it is planned to upgrade the teaching equipment by purchasing high end servers, computers, upgrading SOUL and establishment of intra campus server.</p> <ol style="list-style-type: none"> 1) Migration to SOUL 3.00 – The Knowledge Resource Centre- KRC of the college at present is using Library Managed Software SOUL 2.0.0.12 and would like to migrate to SOUL 3.0 which will be launched soon by the INFLIBNET. 2) Creation of intra campus server: The KRC of the college would like to procedure and install an intra-campus server to provide access to library resources available in the form of CDs and DVDs to its users 24 X7 X365. 3) High end server with UPS computers.
8	<p>Extension Activities An extension activity is an activity that extends the learning of lesson. It can be done in small groups or by a single students. These activities are leveled to fit the students. The college conducts extension activities for the benefits of weaker sections & society such as</p> <ol style="list-style-type: none"> A) Importance of Yoga after Covid-19 B) Activities related to women empowerment C) Food adulteration awareness D) Protection of environment E) Health awareness among the women's in rural area.
9	<p>Guest/ Visiting Faculty Guest lectures help students improve their learning in a more interactive, topic specific way. It can be used to make classess more approachable and appealing to students. Higher Education today embrace the ideas of interdisciplinary thinking & performance and what better way to model this than to have guests from other disciplines teaching content from their prospective. It taken both prior planning and organized follow up, but is well worth the efforts. These can be very useful not only for the students, but also contribute to the teachers knowledge and practices.</p>



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10	<p>Capacity building for teachers The main aim of the CBP (Capacity Building Programme) is to strengthen teachers, HODs and researchers to deliver better in their respective role. The workshop, seminars under this programmes may organize follows -</p> <p>A) Teachers Development B) Teaching Learning & Pedagogy C) Research skills & Methodology D) Best practices & innovations E) Quality Management F) Accreditation</p>
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Autonomous College Scheme (2021-22)

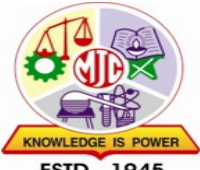
List of Proposed office Equipment

Sr. No.	Name of the Item	Quantity	Total Cost (Rs)	Justification/Utility
1	High End Server with UPS	1	3,50,000	To upgrade the activities in Learning Management System and Display of Teaching and Learning Material.
2	Computers	10	4,00,000	To upgrade the Computer Laboratory for Final Year Students.
3	Intra Campus Server	1	2,00,000	To create Intra Campus Server for provide access to Library Resources.
			9,50,000	

Autonomous College Scheme (2021-22)

List of Proposed office Furniture

Sr. No.	Name of the Item	Quantity	Total Cost (Rs)	Justification/Utility
1	Furniture for Computer Laboratory with electrification	1	7,00,000	New additional Computer Laboratory is needed to conduct online examinations, evaluation and training to students and teachers under Autonomy.
	Renovation of of IQAC Office Furniture	1		Renovation of IQAC office furniture is needed for conduct of IQAC and Steering Committee meeting.
			7,00,000	



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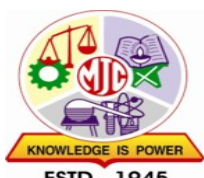
The Proposal was reviewed and discussed by the members of the Finance Committee and unanimously it is resolved, that the proposal for Financial Assistance under the Autonomous College Scheme of UGC is approved. The approved proposal is as under -

Approved Budget for the Academic Year 2021-22

Sr. No.	Title/Budget Head	Amount (Rs.)
1	Upgradation of Syllabus - Skill Orientation	60,000
2	Orientation and Retraining of Teachers	55,000
3	Development of Teaching-Learning Material	25,000
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	Total (Rs.)	22,00,000

Justification for proposed budget for the Academic Year 2021-22

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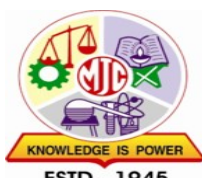
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ESTD. 1945

A' Grade

NAAC Re-Accredited (3rd Cycle)

2	<p>Orientation and Retraining of Teachers</p> <p>The teachers orientation and retraining programmes are associated with the general improvement of the teachers in terms of behavior, attitude, skills, knowledge and perception and in the performance of their duties. Immediate aim of such programmes is to improve the performance of those with teaching and management responsibilities, while the ultimate aim is in improvement of teaching & learning process.</p>
3	<p>Development of Teaching/Learning Material</p> <p>E-udbodhan prospect - has already initiated by the college where audio visual information is being provided to the students on website and individual mobiles. E-journals & E-book facility has implemented for students and teachers which need to improve simultaneously. For this purpose there is urgent need to plan to organize staff workshop for preparing course materials, question banks and procurements of some software related to development of teaching & learning materials.</p>
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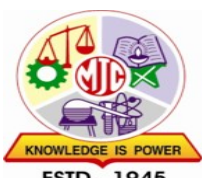
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A' Grade

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7	<p>Office Equipment's, Teaching Aid and Laboratory Equipment's. The college provides excellent infrastructure for academics, extracurricular activities. During autonomy, it is planned to upgrade the teaching equipment by purchasing high end servers, computers, upgrading SOUL and establishment of intra campus server.</p> <ol style="list-style-type: none"> 1) Migration to SOUL 3.00 – The Knowledge Resource Centre- KRC of the college at present is using Library Managed Software SOUL 2.0.0.12 and would like to migrate to SOUL 3.0 which will be launched soon by the INFLIBNET. 2) Creation of intra campus server: The KRC of the college would like to procedure and install an intra-campus server to provide access to library resources available in the form of CDs and DVDs to its users 24 X7 X365. 3) High end server with UPS computers.
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9	<p>Guest/ Visiting Faculty Guest lectures help students improve their learning in a more interactive, topic specific way. It can be used to make classess more approachable and appealing to students. Higher Education today embrace the ideas of interdisciplinary thinking & performance and what better way to model this than to have guests from other disciplines teaching content from their prospective. It taken both prior planning and organized follow up, but is well worth the efforts. These can be very useful not only for the students, but also contribute to the teachers knowledge and practices.</p>
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L) Accreditation

Autonomous College Scheme (2021-22)

List of Approved office Equipment

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Autonomous College Scheme (2021-22)

List of Approved office Furniture

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	Renovation of of IQAC Office Furniture	1		Renovation of IQAC office furniture is needed for conduct of IQAC and Steering Committee meeting.
			7,00,000	

Item No. 5) To submit the proposal for Financial Assistance for the Academic Year 2021-22 to UGC, WRO, Pune.

It is unanimously resolved that the approved budget for Financial Assistance under the Autonomous College Scheme is recommended for approval of Governing Body before submission of the proposal to UGC, WRO, Pune.

Item No. 6) Any other item by the permission of chair.

No other additional Item was discussed.

Vote of Thanks was proposed by Prof. A. P. Sarode and the meeting was over with the permission of Chair.