

Moolji Jaitha College, Jalgaon
Minutes of the IQAC meeting

The IQAC committee meeting was held in online mode (<https://meet.google.com/ndx-xnaq-kox>) on 17/12/2020 at 4.00 pm. Following members were present during the meeting:

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|---------------------------|---------------|
| 1. Prof. S. N. Bharambe | Chairman IQAC |
| 2. Prof. V. L. Maheshwari | Member |
| 3. Mr. SudipRane | Member |
| 4. Dr. B. R. Kavimandan | Member |
| 5. Dr. K. G. Khadse | Member |
| 6. Dr. K. J. Ingale | Member |
| 7. Dr. V. S. Kanchi | Member |
| 8. Dr. P. M. Chavan | Member |
| 9. Dr. V. S. Kanchi | Member |
| 10. Dr. U. D. Bhirud | Member |
| 11. Dr. Y. H. Mahale | Member |
| 12. Mr. S. R. Talele | Member |
| 13. Dr. B. N. Kesur | Invitee |
| 14. Prof. A. P. Sarode | Invitee |
| 15. Mr. D. S. Ingale | Invitee |
| 16. Dr. J. G. Magar | Invitee |
| 17. Dr. K. P. Narkhede | Coordinator |

Item 1: Approve the minutes of the previous meeting

The minutes of the last meeting IQAC held on dated 24.09.2020 and action have taken report were read by the Coordinator, IQAC.

Resolution: The minutes of the meeting were approved by all the members unanimously.

Item 2: Follow-up of the academic calendar for the year 2020-21

An overview of the activities planned in the academic calendar 2020-21 and conducted up to December 2020 was given by the IQAC coordinator. A detailed discussion was conducted in this regard for more effective planning.

Resolution: It was unanimously decided that such a review should be taken in the scheduled IQAC meeting.

Item 3: Approve the ARS verification committee for 2020-21

	Name	Department	Placement	Member	Status	Date
1	Dr. K. G. Khadase	Statistics	Professor	Prof. J. N. Chaudhari Prof. A. P. Sarode	Eligible ARS 221	5.9.2020
2	Dr. U. D. Bhirud	History	Professor	Prof. J. N. Chaudhari Prof. A. P. Sarode	Eligible ARS 320	5.9.2020
3	Dr. Sagar Badage	Sociology	7000-8000	Dr. B. R. Kavimandan Dr. P. M. Chavan	Eligible	1.10.2020
4	Dr. Kunal Ingale	Mathematics	7000-8000	Prof. J. N. Chaudhari Dr. U. D. Bhirud	Eligible	25.11.2020

Resolution: The ARS score was unanimously approved by the committee.

Item 4: To discuss the pending AQAR for 2019-20 to be submitted to NAAC

Few datasets, such as final year result analysis, students' progression for higher education etc. is still not available due to COVID-19 situation. As per earlier communication with NAAC, AQAR will be submitted by 31st Dec. 2020.

Resolution: It was unanimously resolved that the submission of AQAR will be done following the guidelines issued by NAAC by the due date mentioned above.

Item 5: To approve various committees as per requirement of NAAC

1. Research Ethics Committee for the academic year 2020-21

Dr. M. Z. Chopda (Coordinator / Chairman), Dr. A. P. Sarode, Dr. V. R. Patil, Dr. K. J. Ingale, Dr. J. V. Dube, Dr. Vivek Yawalkar

2. Counselling committee

Mrs. Lalita Nikam (Coordinator), Mrs. S. J. Chandratre, Dr. Mrs. K. P. Nandanwar

3. Committee of Prevention of Sexual Harassment / Internal Complaint Committee

Dr. Mrs. U. D. Bhirud (Chairman), Dr. Mrs. J. T. Mahajan, Mrs. S. J. Chanratre, Mrs. Pallavi Barahte, Mr. Sandip Gosavi, Miss. Jagruti Bhagwani (MSc), Miss. Kanchan Desale (Research), Miss. Revati Patil (BCom), Mrs. Sadhna Joshi (external)

Resolution: The committees are unanimously approved by all the members

Item 6: To review planned workshops/training /initiatives for the academic year 2020-21

Each sub-committee did the criteria-wise planning, and it was circulated to the respective HODs for implementation. The following is the representative list of activities as per plan.

Activities in progress

- Budding research scheme 2020
- Student Mentorship Program 2020
- Plan for slow learners and advanced learners at First-year entry level
- Restructuring and Updating of the college website
- Revising and framing the policies for research, examination, mentoring, code of conduct, Grievance redressal, IT, Maintenance, Divyangjan friendliness, Green camps policy, Maintenance etc.
- Use of RUSA based software for AQAR data compilation
- Rejuvenation/ restructuring of statutory and academic committees as per need and guidelines
- Establishment of Incubation center
- Establishing procedure/ format for academic and administrative audit
- Establishment of staff welfare scheme regarding health

Activities planned

- FDP on advance instrumentation
- Workshops/webinars on IPR, SPSS, ERP, industry collaboration, e-waste, tally training, personality development skills, effective research paper and project writing etc.
- Online department wise alumni meetings

It was also suggested that scheduled follow-up, documentation and geotagged photographs should be taken for each activity.

Resolution: It was resolved to make sure that the activities are conducted as per the plan.

Item 7: To approve maintenance policy documents and code of conduct

The maintenance policy document and code of conduct documents were discussed.

Resolution: The first version of the maintenance policy document and code of conduct were discussed and was unanimously approved.

Item 8: Any other relevant matters with the permission of Chairman IQAC

• **Strengthening of placement activity**

The placement coordinator Dr. J. G. Magar explained the placement activities of the college and proposed the plan to strengthen the activities. Mr. SudipRane and Prof. V. L. Maheshwari also participated in the discussion regarding orientation need of the students and parents. A suggestion was made regarding organization a parents-teachers meet.


Resolution: It was unanimously resolved that each potential department will nominate the placement coordinator, and a team will plan the activities such as the orientation of students/parents regarding skill requirements as well as real-time issues.

• **Establishment of incubation center**

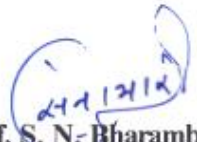
Mr. SudipRane highlighted the need for training and facilitating advanced instrumentation. The IQAC coordinator proposed the plan of the incubation center in this regard.

Resolution: It was unanimously decided that the detailed plan must be prepared regarding establishing the incubation center and be presented in the next IQAC meeting.

Since there were no additional Items for the said meeting, the meeting was concluded by the IQAC Coordinator Dr. K. P. Narkhede with a summary and vote of thanks. The next meeting was planned in the last week of the 2nd week of February 2021.


(Dr. K. P. Narkhede)
IQAC Coordinator
Co-ordinator, IQAC
M.J. College, Jalgaon




(Prof. S. N. Bharambe)
Principal and IQAC Chairperson
PRINCIPAL
M.J. College, Jalgaon
(Autonomous)