

## Minutes of the IQAC meeting

A meeting of IQAC committee was held at IQAC room on 10.9.2018 at 4.00 pm.

Following members were present during the meeting:

1. Dr. U. D. Kulkarni	Chairman IQAC
2. Mr. C. P. Gokhale	Member
3. Dr. K. P. Nandanwar	Member
4. Dr. P. M. Chavan	Member
5. Dr. Sangita Patil	Member
6. Dr. B. R. Kavimandan	Member
7. Dr. Pooja O. Pandey	Member
8. Dr. J. D. Borase	Member
9. Mr. S. J. Patil	Member
10. Miss Vaishnavi Palve	Member
11. Mr. Nilesh Teli	Member
12. Mr. Kishor Chaudhari,	Member
13. Dr. D. G. Hundiwale	Invitee
14. Dr. D. S. Bendale	Invitee
15. Dr. J. N. Chaudhari	Invitee
16. Dr. V. S. Zope	Invitee
17. Dr. A. P. Sarode	Invitee
18. Dr. S. N. Tayde	Invitee
19. Dr. S. N. Bharambe	Invitee
20. Dr. K. P. Narkhede	Coordinator

Following issues were discussed during the meeting:

### **Item 1: To approve the minutes of the previous meeting**

**Resolution:** The minutes of previous IQAC meeting were discussed by Coordinator, IQAC and they were approved by all the members unanimously.

### **Item 2: Introduction and welcome of new committee members**

The committee was constituted as per revised guidelines of NAAC which is effective from July 2018. All the members were introduced by IQAC coordinator and were welcome by the Principal and Chairman of IQAC, Dr. U. D. Kulkarni.

### **Item 3: Orientation of objectives and function of IQAC to New members of IQAC**

**Resolution:** The IQAC coordinator has given short presentation with regard to following points

- a. Vision of NAAC and objectives of IQAC
- b. Functions / Role and benefits of IQAC
- c. Composition of IQAC

- d. Operational features of IQAC
- e. Revised AQAR reports

**Item 4: Review of feedback system regarding quality related process**

**Resolution:** It was unanimously decided that, the existing feedback system needs a revision. To review the feedback system, a committee was constituted under the chairmanship of Dr. Bhushan Kavimandan, the members of the said committee are as

Dr. Kunal Ingle,  
Dr. Pooja Pande,  
Mr. Yogesh Mahale,  
Dr. Sagar Badage,  
Dr. Mrs. Sangita Patil and  
Mr. Washimkar.

The committee will submit the revised format up to mid December 2018 and feedback will be collected thereafter.

**Item 5: Organization of workshop/ conferences/ training on quality related issues**

Workshops related to IPR, research paper writing, statistical analysis, industry academic interaction etc. were proposed by respected members.

**Resolution:** It was unanimously decided to conduct induction training for newly employed teachers, it will be coordinated by Mr. Y. A. Saindane. In addition to this workshop on statistics, Endnote software and IPR will be organized up to January 2019.

**Item 6: To constitute the committee for preparation and submission of AQAR 2017-18**

**Resolution:** The AQAR submission committee 2018-19 was constituted unanimously with following member

Dr. Kavimandan,  
Dr. K. G. Khadase,  
Dr. J. N. Chaudhari,  
Dr. Kanchi,  
Dr. P. M. Chavan,  
Mr. Saindane,  
Dr. M. Z. Chopda. They will prepare and submit the AQAR for 2017-18 within time.

**Item 7: To prepare the proposal for Academic /administrative audit procedure**

The process and preparedness of Academic /Administrative audit was discussed by the committee as per university guidelines.

**Item 8: Inclusion of IQAC activities in ISO audit system**

**Resolution:** To streamline the IQAC more effectively, it was unanimously decided to include the IQAC activities in ISO audit procedure.

**Item 9: To develop the strategies for industry academia interaction**

**Resolution:** It was unanimously decided that, efforts has to be taken to strengthen the industry academia interaction. Few industry visits will be plan in this regard in next few days.

**Item 10: To constitute expert committee for API verification**

**Resolution:** The committee of expert was unanimously constituted for timely and effective evaluation of proposals of the college teachers. For the year 2018-19, the IQAC- API expert committee includes Dr. U. D. Kulkarni, Chairman, and following members

Dr. A. P. Sarode,

Dr. K.P. Nandanwar,

Dr. G. M. Rane,

Dr. K. G. Khadase,

Dr. J. N. Chaudhari,

Dr. K. B. Mahajan,

Dr. M. M. Badave,

Dr. P. P. Jangale,

Dr. U. J. Nehete,

Dr. B. N. Kesur, and it will be coordinated by Dr. K. P. Narkhede. It was decided that at least three expert members, in addition to Chairman and Coordinator IQAC will be essential for evaluation of each API case.

**Item 11: Any other relevant issues with the permission of Chairman IQAC**

**Resolution:** Since, there were no any additional issues for the said meeting; the meeting was concluded by IQAC Coordinator Dr. K. P. Narkhede with summary and vote of thanks. Next meeting will be conducted in the last week of November or 1<sup>st</sup> week of December 2018.