



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		K.C.E.S.'s MOOLJIE JAITHA COLLEGE
• Name of the Head of the institution	PROF. SANJAY NARAYAN BHARAMBE	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	02572234281	
• Alternate phone No.	02572237363	
• Mobile No. (Principal)	9423185225	
• Registered e-mail ID (Principal)	mjcollege@kces.in	
• Address	JILHA PETH, JALGAON	
• City/Town	JALGAON	
• State/UT	MAHARASHTRA	
• Pin Code	425001	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)	14/03/2019	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Grants-in aid
• Name of the IQAC Co-ordinator/Director	PROF. KETAN P. NARKHEDE
• Phone No.	02572234281
• Mobile No:	9822254383
• IQAC e-mail ID	iqacmjcollege@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://mjcollege.kces.in/pdf/AOAR/AOAR-2019_20.pdf
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://mjcollege.kces.in/pdf/academic_calendar/Academic_Calendar_2020_21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.15	2018	03/07/2018	02/07/2023
Cycle 2	A+	3.63	2012	15/09/2012	14/09/2017
Cycle 1	A	86	2004	08/01/2004	07/01/2009

6.Date of Establishment of IQAC

28/09/2004

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
M. J. COLLEGE	STAR COLLEGE	DBT	28/03/2011	98
M. J. COLLEGE	FIST	DST	24/01/2019	30
M. J. COLLEGE	AUTONOMOUS GRANT	UGC	14/03/2019	22

8. Provide details regarding the composition of the IQAC:	
<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Revision of various policy documents in accord with autonomy	
Promoted the effective use of ICT in teaching and administration	
Facilitated to organize workshops and training for teachers and students for qualitative improvement	
Efforts for better implementation of mentoring and counselling activity in the campus	
Planned effective implementation of detailed academic calendar	
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	

Plan of Action	Achievements/Outcomes				
Organization of events for research promotion	Organized research conference, IPR and related workshops				
Implementation of ERP	ERP system was implemented for admission and examination				
Promoted the effective use of ICT	ICT used effectively for teaching by all the faculty				
Establish incubation centre	Incubation centre was established				
Revision of various policy documents	Policies documents were revised such as code of ethics, research, maintenance				
13. Was the AQAR placed before the statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>COLLEGE DEVELOPMENT COMMITTEE</td> <td>30/03/2021</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	COLLEGE DEVELOPMENT COMMITTEE	30/03/2021
Name of the statutory body	Date of meeting(s)				
COLLEGE DEVELOPMENT COMMITTEE	30/03/2021				
14. Was the institutional data submitted to AISHE ?	Yes				
<ul style="list-style-type: none"> Year 					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td>25/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-21	25/02/2022
Year	Date of Submission				
2020-21	25/02/2022				

Extended Profile

1. Programme

1.1

61

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 5830

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1715

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 2040

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 1717

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 147

Number of full-time teachers during the year:

Extended Profile	
1.Programme	
1.1 Number of programmes offered during the year:	61
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1 Total number of students during the year:	5830
File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	1715
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	2040
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	1717
File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	147
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	147
Number of sanctioned posts for the year:	
4.Institution	
4.1	63
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	64
Total number of Classrooms and Seminar halls	
4.3	417
Total number of computers on campus for academic purposes	
4.4	25939759
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Moolji Jaitha College has the systematic procedure for development, revision and implementation of curriculum of all the departments and has included the topics related to local, national and global developmental needs. The college has adapted Choice Based Credit System (CBCS) educational model that offers students to opt for courses and subjects of their choice such as core, elective courses, and skill-based courses. Curriculum is designed

to ensure that the students have the required domain knowledge, skills and attitude. Moreover, in accordance with national goals the college is heading towards outcome-based education (OBE) which articulated idea to the students that what they are expected to know and be able to do. The courses included in the curricula are helping the students for their holistic development imparting human values and life skill. The curricula also empower the skill of students regarding advance techniques, global trends, research methodology, entrepreneurial and employability. The field visits and projects are included in the curricula to enable students for experiential learning. The quest for excellence of the college is reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various disciplines.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://mjcollege.kces.in/pdf/outcomes/po_spo_co.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

61

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

665

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

633

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

61

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The curriculum of Moolji Jaitha College has effectively integrates

cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. The curriculum of humanities includes many such human values that guide the students to take into account the human element when they are interacting with other human beings. The examples are nonviolence, truthfulness, social and family values, gender respect and sensitivity, affection, empathy and love. Environmental issues and its relevance to society' is also included in curricula, the topic includes global warming, environmental policy, environmental protection acts, waste management, biodegradation, disaster management, enforcement of environmental legislation, control and measures of pollution, green technology, sustainable agriculture etc. The professional ethics are imparted thorough the curricula related to corporate standards of behavior expected by professionals. Along with the curricula development, various activities are being organized by the college throughout the year as part of the curriculum that help in this endeavor.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

22

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

283

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

590

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://mjcollege.kces.in/pdf/igac_feedback/Feedback_on_curriculum_2020_21.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://mjcollege.kces.in/pdf/igac_feedback/Feedback_on_curriculum_2020_21.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
5830	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	
3498	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>The college constitute a committee every year to assess the learning levels of students at both entry level UG & PG. The assessment is on the basis of their marks of earlier Examinations. The committee send list of students to respective departments along with guidelines to conduct the activities for each category. the head of respective departments were instructed to organize at least one activity for each category. The activities are as follows:</p> <p>Activities for slow learners: Remedial lectures, Extra sessions to clear the concepts and the difficulties, Provided course related ppt's and videos, Provide video lectures of concern subject, Provide Questions banks and assignments for practice and Parent meeting.</p> <p>Activities for advanced learners: Participation in</p>	

workshop/seminars, Participation in competition, Motivation for research work, Encourages for certification courses, Provide online resources and provide the content beyond the syllabus.

Department organizes such activities which help the students to enhance their learning capabilities and to improve their academic performance. To name a few, statistics department has organized a lecture on Basic statistics, Mathematics department organize lecture on Calculus, Department of Marathi and English organize a discussion session on Grammar. The advanced learners were facilitated with Participation in Budding researcher scheme.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Not Applicable

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
15/06/2021	5830	147

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The college faculty are well versed in teaching with ICT tools, they uses power point presentations and simulations to enable the students for experiential learning. They also provide online web resources to students, interact using blogs and LMS platforms such as Google classroom for participative learning. The teachers also use subject specific software such as Auto-Cad, ILWIS, ARC GIS, Surfer, GIS-DIGER, Map Viewer, SYSTAT, R, MINITAB, SPSS, MATLAB, CHEMDRAW, Tally 9.2, TAXBASE, Lab view, PSpice, etc. for experiential learning. The departments in humanities and commerce group discussions are organized to impart participative learning which encourage students to express themselves and consolidate their understanding. The commerce faculty also give case studies

for experiential learning. The problem based learning is a core activity for mathematics, statistics, chemistry and physics departments. In the regular lectures faculty conducts question-answer sessions and students are allowed to groom by 'Guided Learning' through assignments like projects, presentations, surveys, and classroom seminars etc. Industrial visits, Field works and Project are also undertaken by various departments, which help student in experimental learning. A state-of-the-art language laboratory, Central Instrumental laboratory are developed by the college to impart skills related to linguistic and handling advance instruments.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Not Applicable

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college encourages use of ICT enabled tools for effective teaching and learning process. The college provides computers with LAN, smart classrooms, LCD Projectors, Laptops as ICT facility. The online teaching was conducted using zoom platform and Google Meet has help for interactive teaching-learning. The faculty uses LMS platforms such as Google Classroom and Moodle to meet the effective learning. Google classroom is used for e-teaching and learning to provide references, and informative videos. The students are also encouraged to submit e-assignments which are available to them for future reference. The faculty also shares various online resources like e-books, e-content, you tube presentation to the students. The teachers have created blogs, websites; you tube channels which can be accessed by students to view contents. The recorded versions of sessions are also made available for students as reference materials. The students are also encouraged to post their comments and critical evaluation through blogs and you tube channels. The students were communicated using various online mode including whatsapp, telegram, email etc. the college also procured TESTMOZ software for conducting continuous assessments and online examinations in this pandemic situation.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://mjcollege.kces.in/pdf/student_support/2.3.2_Teacherwise_ICT_Tools_and_resources_used_2020_21.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

147

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Each department prepares academic plan and discuss with respective faculty in-charge. The principal compiles the plan and finalizes the academic calendar by including the input from support wings such as sports, NCC, NSS, Library etc. The schedule of statutory bodies, examination and beginning and end of semester sessions is also considered during finalization. The draft academic calendar is further amended with activities plan by respective NAAC criteria chairman and finalized in the IQAC meeting. The draft was also approved in meetings of academic council and college development committee. The follow up of implementation of academic calendar was taken during the scheduled meetings of IQAC. The adherence to Academic Calendar is insured as far as possible. If any activity is not conducted as per the timeline it is advised to reschedule the same.

Each faculty prepares teaching plan at the beginning of each academic session. Teaching plan is finalized based on syllabus, available teaching days and standard guidelines. The midterm review was taken by respective teacher and head of the departments. If the syllabus completion is not in accord with the teaching plan, the planning for extra lectures is recommended.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full-time teachers against sanctioned posts during the year	
147	
File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded
2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year	
64	
File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded
2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)	
11.11	
File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded
2.5 - Evaluation Process and Reforms	

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

35

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

46

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The detail planning and scheduling of internal and external examination is done at a meeting of Board of Examination. (BOE) Course wise time table is prepared by BOE for all the students who have filled the examination form. The students are informed regarding their examination time table through website and notice board before one month. Under the guidance of respective chairman's question papers are set with confidentiality. In covid-19 situation all the examinations were conducted through online mode using Testmoz software.

The college has design an examination ERP system through which student can fill the forms and pay the exam Fee. The examination section generates the hall tickets, Mark lists, enables the online feeding of marks and declared the result online. The data is exported for mark sheets preparation through ERP software. The online examination was conducted through Testmoz software.

The college has opted for Continuous Internal Assessment System to evaluate student's progress throughout the year. It is performed in a form of objective/subjective questions, assignments, seminars, group discussions, minor particles and marks to attendance and behavior. The overall marks of different types of assessment are combined and used for internal evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has designed outcome based and student centric curricula. Each board of studies has included course specific (COs), programme specific outcomes (SPOs) in all the syllabi. The process of correlating and mapping is ongoing. As far as possible, the statements of COs, POs, SPOs, are prepared in accordance with regional, National and global needs for education.

The syllabi with COs, POs, SPOs are displayed on the college website so that they are available to students and teachers for perusal. In addition to this few departments have also included objectives of study for each course. The consolidated list of course outcome is also made available on college website.

The subject teacher brings the COs to the notice of students during the initial sessions of each course. They are also suggested to go through these objectives and outcomes so as to enhance the effective teaching learning process.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The curricula of college are outcome based and design to be student centric. Each course of all programmes has included course specific (COs), programme specific outcomes (SPOs) in all the syllabi. Through the evaluation of internal assessment of each course the respective faculty takes the cognizance of the attainment of COs. The process of correlating and mapping COs, POs, SPOs is ongoing.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1715

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Not applicable

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://mjcollege.kces.in/pdf/igac_feedback/SSS_MJC_2020_21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college updates the research infrastructure regularly as per the need. The college has prepared research policy which aims to create and support research culture among the staff and students. The research policy is applied to all research related activities of the college. The policy enriches and enhance the research competence among the faculty members; develop scientific temper and research aptitude; help in realizing the vision and missions of the college; contribute to national development by establishing an institutional plan for facilitating their participation in research and related activities and provide the required resources and facilities. It also aims to ensure that the research activities of the college adhere to all applicable rules and regulations as well as establish standards and norms relating to the safe and ethical conduct of research. The policy consists of process of formation and defined role of Research Advisory Committee. It also encompasses research strategies related to code of ethics, motivation, training, collaborations, inter-disciplinary research, method for plagiarism checking, IPR, consultancy etc. The policy also includes process of implementation of Research Promotion Scheme for Budding Researchers and rules for participation of conference and workshops.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://mjcollege.kces.in/pdf/research/Research_Policy_V1.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research**3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

541125

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

26

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

05

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://rgstc.maharashtra.gov.in/ , https://icssr.org/ , http://ichr.ac.in/content/
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Moolji Jaitha College has created an ecosystem for innovations and research. The college has 24 research guides in arts, commerce and science faculties and numbers of research centers recognized by KBCNMU, Jalgaon. The college has central instrumentation facility equipped with advanced instrumentations which helps the research scholars working in the institution and also facilitates the research scholar of the region. Recently, the college has established the incubation center for innovation and research related activities and get associated with incubation center of the K.B.C.N.M. University, Jalgaon. The faculty of commerce and management has undertaken various activities to encourage entrepreneurship among students through MOU with various institutions. The faculty has opted research projects from diverse funding agencies such as DST, ICHR, National mission for manuscripts, RGSTC etc. The college has also organized the workshops on awareness of IPR. Thus, overall ecosystem of college promotes and orientate research in the campus. The college also aims to create and transfer the research knowledge to the budding researchers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

13

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

24

File Description	Documents
URL to the research page on HEI website	https://mjcollege.kces.in/Research/research_policies
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

38

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

09

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

64300

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college has conducted various extension activities to sensitize students regarding social issues. As a result of restrictions related to COVID-19 pandemic there are limitations in person participation but the students have attended various online events. The awareness regarding bad habits and addictions was created by NSS students. In the COVID-19 situation the students were participated in preparation and distribution of homeopathic tablets. This activity has increase their awareness regarding social responsibility in addition to this students have participated in clean India mission at the adapted village. The students were participated in activities of fit India club which created health awareness among them. The NSS volunteer has participated in Cautious India rich India activity in online mode. The NSS and NCC volunteer have participated in online activity related to tribal development. The students have also attended the event organize related to anti dowry moment. The participation in these activities has sensitize them regarding various social issues and contribute in their holistic development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

00

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

20

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

828

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

00

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

03

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Details about availability of infrastructure facilities in the college /institution:

Sr. No.

Particular

Number

Carpet Area (Sq.Mt)

1.

Adequate Class Room

68

3170.64

2.

Adequate Laboratories

33

2347.454

Computer Equipments:

Sr.No.

Particulars

Total Number

1

Computers

522

2

Laptops

50

3

Printers / Fax

83

4

Scanners

06

5

Xerox Machines

05

6

LCD Projectors with Screen

32

7

Interactive Boards

32

The college has finest state-of-the-art Central Instrumentation Laboratories in this region that houses sophisticated instruments with cutting-edge technologies for all the science departments. Research scholars from the university and other colleges also avail these facilities and receive hands-on training. The college has well equipped computer labs in addition to special computer laboratories attached to various departments based on the individual requirements. All the administrative activities of the college are computerized. The college has an open theatre for cultural activities, annual gathering and other public functions

and occasions. In addition to this the college has two ICT enabled conference halls to accommodate 150 audiences each that are used for organizing seminars, workshops, conferences, etc. The college has multi facilities to host various academic, cultural and social activities. All the conference facilities/halls and auditoria are fully ICT enabled.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Facilities for Cultural Activities: The College has established special extension wings namely departments of Fine Arts, Music, Drama, Dance & Event Management to impart aesthetic and fine art skills to the students.

Yoga: The College has established an ICT enabled Yoga and Naturopathy Centre that provides teaching and training. A separate fully equipped naturopathy center is also available in the center.

Sports and games (indoor and outdoor): The College has one of the finest sports facilities in the region, the Eklavya Sports Complex for indoor and outdoor games. It has several facilities to train sports enthusiasts as well as organize events and competitions for several sports events. The sports complex also has well equipped separate gymnasias for boys and girls. The college has constructed an Olympic standard category-2 swimming pool with separate kid and baby pools. An indoor shooting range with necessary equipment is also available. This state of the art sports facility also houses various courts for basket ball, badminton, lawn tennis and skating. For outdoor games an eight-lined 400 hundred meter standard athletic track is available. Other outdoor game facilities include play grounds for football, hockey, cricket, kho-kho, handball, volleyball, etc., along with necessary sports kits and equipment.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://mjcollege.kces.in/Aboutus/about_in_frastructure

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

18

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

14874741

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS) and the administrative control of LMS is controlled by the Librarian. Library services are automated with New Updated SOUL 3.0 software.

Total area of the library (21017.19 sq.ft.)

Ground Floor: The 7705.49 sq.ft. area of ground floor is located the property counter, administrative department, UG reading room, periodical section and newspaper reading section.

First Floor: The first floor is 6874.94 sq.ft in area. It consists of book stacking area, Digital Learning Resources Access Centre (DLRAC), PG reading room, weeding out section.

Second Floor: The second floor is of 6436.76 sq.ft. It has PG library with open access, reference section and research cubicles.

The library administration operates on all working days in two shifts from 7.00 am to 3.00 pm and 10.30 am to 6.00 pm. The reading room is kept open on all working days from 7.00 am to 6.00 pm.

The library uses barcode technology for charging and discharging of books. RFID technology is used for book security. The stacking facility has 16 surveillance cameras installed. Photocopying facility is also available. The computer equipment of the library is up to date and the library services are fully automated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mjcollege.kces.in/Academic/library

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

643217

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**4.2.4.1 - Number of teachers and students using the library per day during the year**

00

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Moolji Jaitha College is in the process of documenting IT policy however, the institute has well defined strategies to procure the IT infrastructure for teaching learning and administrative purpose. The college has augmented the IT facilities need based such as computer, workstation, laptop, LCD projector, printer, UPS etc. the respective department request there demand regarding IT facility to principal and Principal forward the same to the president KCE Society's the purchasing is done at centralize level and then distributed accordingly. In addition to this the campus is made Wi-Fi and antivirus as well as fire wall is procured for internet security purpose. The college make the necessary budgetary provision along with KCE Society's for timely updating the IT facilities. The maintenance of IT infrastructure and facilities is performed in centralize manner by department of computer science.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5830	417

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

150637328

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The Moolji Jaitha College has established a maintenance policy for functional checks, repairing, replacing necessary equipment, machinery and building infrastructure. The coordination between facility allocation and maintenance ensures optimal and effective utilization of resources. The respective head of the departments' reports any repairs regarding electrical and infrastructural maintenance of classroom to the maintenance in-charge. The respective faculty member and laboratory assistance are responsible for maintaining the equipment under their purview. The non-teaching staffs dose the cleaning activities as per schedule. The in-charge of computer hardware maintenance looks after IT facilities of the college. The library in-charge takes care of shelving, dusting, cleaning, shifting and rearrangement of the books. The sports director takes care of regular weeding and leveling to maintain the ground with the support staff. The hostel rector reports any repair regarding electrical, water supply, drainage and infrastructural maintenance to the maintenance in-charge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mjcollege.kces.in/pdf/maintenance_policy/maintenance_policy_ver_1.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

1924

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://mjcollege.kces.in/pdf/activities/activity reports/5.1.3 ACTIVITY REPORT AY 20 21.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

297

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

190	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

12	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

00	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

There is appropriate representation of students on various academic and administration bodies like anti-ragging committee, Internal complaint committee, and committees constituted for various cultural and sports activities .The student council has not been constituted because the elections for constituting

student council as Maharashtra universities Act, 2016 has been withheld by the state government and the decision is pending.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

00

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association has been registered already. The Alumni association Contributes directly and indirectly to the development of the institution. It supports student placement and organize career guidance activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://mjcollege.kces.in/Student_support/alumni

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Being situated in a semi urban area, the college has to cater to the educational needs of students from different strata's of the society. To cope with the rapidly changing and complex world, the college has designed curriculum of various courses taking into consideration the inputs received from experts from industry and society. Besides providing career-oriented syllabus, the college also provides additional facilities like ICT, Library, state of the art laboratories, research centres for ensuring quality learning experience to the students. To ensure wholistic development, the college also offers various extra-curricular activities through its extensions like sports complex, yoga and naturopathy centre and performing arts.

The college practices decentralization and participative management through adoption of School model for academic management of various faculties under Autonomy. Under the School system, college has appointed various Faculty Incharge for smooth functioning of academic activities. This has brought about greater efficiency among working of different departments of college and resulted in decentralization of authority. In addition to the above there is a representation of faculty members in various academic bodies of the college like College Development Committee, IQAC, Finance Committee etc. this has resulted in improved decision making and smooth working of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://mjcollege.kces.in/Aboutus/about_college

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college prepares and implements academic calendar to highlight the academic and administrative activities to be organized during the academic year. At the start of the academic year, department wise academic calendars are prepared by the concerned heads of the departments in consultation with the Faculty Incharge. The draft academic calendars are discussed by Principal alongwith Faculty Incharge and forwarded to IQAC. Additionally, the activities planned by extension wings like Sports, NCC, NSS and suggestions by the NAAC criteria chairmen are also collected by IQAC. The IQAC then compiles the activities and finalizes Academic Calendar for entire college. The finalized academic calendar is forwarded to the Academic Council for further approval. Once approved, the academic calendar is implemented by the college and all the activities planned and proposed therein are conducted as per schedule. The IQAC regularly monitors the activities planned in the academic calendar and prepares a summary of the same which is submitted to CDC at the end of the academic year.

This exercise is a manifestation of culture of decentralization and participative management practiced by the college.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	https://mjcollege.kces.in/pdf/academic_calendar/Academic_Calender_2020_21.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The College has always been in forefronts in adoption of innovative techniques for teaching/evaluation. The college management felt a need to bring about reforms in examination system by inculcating it with ICT tools.

The college decided to conduct internal examinations in an online mode using ICT tools. The examination committee organised meetings to discuss the conduct of examinations in an online format. It was concluded that google forms be used to conduct the examinations.

To conduct the examinations smoothly, training of faculty was essential. Hence, comprehensive training sessions were organized by the examination committee on use of google forms.

As a pilot study faculty of commerce and management was instructed to conduct the internal examinations online using ICT tools. The department successfully conducted the internal examinations of Final year students, which resulted in saving a lot of time as the need for physical evaluation and marking of the papers was eliminated.

Due to the above success internal examination of all the departments of the college were organized online. The benefit of the system adopted by the college was felt during the covid 19 pandemic as the faculty of the college were already accustomed to conduct online examinations.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://mjcollege.kces.in/pdf/igac/perspective_plans_2019_to_2024.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The President oversees the governance of the college through governing body. Besides the governing Body, Statutory bodies like College Development Committee, Academic Council, Finance Committee, Board of Studies and Board of Examinations and IQAC the constitution and composition of these bodies is as per guidelines issued by relevant authorities.

The participative management practices are manifested in the organizational setup described below

- The Principal is at the helm of the affairs of the college.
- The authority of managing the academic activities of different Schools has been delegated to the Faculty Incharges, The authority of managing the administrative activities has been delegated to the Registrar of the college. The faculty Incharges and the Registrar work in

close consultation with the principal.

- Additionally, heads are appointed for different departments. They have the authority to decide on the academic matters of the concerned departments.
- All the co-curricular/ extra-curricular activities are planned and implemented through the active participation of faculty incharge, heads of departments and teaching staff of the particular department/ faculty
- The teaching and non-teaching staffs are given representation on the CDC ensuring their participation on management issues.
- Additionally various support functions and committees implement their respective activities/ functions in consultation with the principal.

File Description	Documents
Paste link to Organogram on the institution webpage	https://mjcollege.kces.in/Aboutus/organizational_structure
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college has implemented various welfare measures for teaching

and non-teaching staff. The college has established a credit society for staff. The members of the society make monthly contributions to the society fund. The funds of the society are used to give advance/loans to the members in the time of need. The College also provides advance facility to the non-teaching staff at the time of festivals.

Besides above, the college has organized following welfare programs for the staff:

- A Workshop on "Easy way to healthy life" was organized by Soham Department of Yoga and Naturopathy with an objective to promote health and wellness of faculty members. The faculty members were demonstrated of some of the yogic processes like Yogasana, Pranayama, Meditation and Omkar sadhana
- A workshop on "Voice to Text (Marathi)" was organised for Faculty members with an objective facilitate the faculty members to perform their academic as well as administrative duties using marathi font. The faculty were provided training on using google input tools to convert the voice into text automatically in marathi language. This workshop was beneficial for faculty members who frequently have use marathi in their academic/ administrative work but are not adept in marathi typing.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

84

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization**6.4.1 - Institution conducts internal and external financial audits regularly**

The college conducts following procedure for audit and inspection

- 1. Statutory Audit:** Statutory auditor has been appointed by the parent trust of the college. The auditor conducts the audits of the accounts every year. The queries raised by the auditor and the discrepancies observed by him during the audit are resolved by the accounts department of the college under the guidance of the principal. The audit report prepared is then presented before college development committee and the governing body of the parent trust.
- 2. Internal inspection:** the parent trust has set up an internal inspection and audit department, the department regularly checks the financial accounts and suggest the correction if any. The corrections suggested by the internal inspection

department are carried out by the accounts department.

3. **Inspection by Joint Director:** The accounts of salary-grant are inspected by the Joint Director of Higher Education, Government of Maharashtra.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Strategies for:

mobilization of funds:

- The college received grant from various agencies like UGC, DST, ICSSR, DBT and Sports Authority of India.
- the college also generates revenue from sources like tuition fees, library fees, laboratory fees, consultancy charges etc. this forms a significant part of revenue of the college.
- The college is a Grant-in-Aid college and thus it receives salary grant for teaching/ non-teaching staff.
- The academic extensions and support functions of the college, like the Yoga Centre, the Eklavya Gymkhana, Hostels also contribute to the revenue of the college.
- The alumni of the college and the philanthropists also contribute generously in the form of donations to the college.

optimal utilization of resources: Capital and revenue budgets are prepared every year with an objective to ensure the optimal utilization of the resources. The CDC approves such budgets and forwards them to governing body of the college.

Major expenses of capital nature require the sanction of governing body to be implemented. Whereas day to day expenses for academic and administrative purposes are under the powers of the principal of the college.

The principal on his own or through the committees formed for certain specific purpose; sanctions certain expenses. Eg- library committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

(1) Preparation of Policy Documents:

The IQAC of the college proposed formulation of policy documents to act as a guiding principle to fulfill its vision and mission and to achieve excellence in governance. The IQAC has identified ten key areas in which the policy documents are required to be framed.

1. Examination policy
2. Research and Consultancy policy
3. Grievance and redressal policy
4. Policy on prevention of sexual harassment at workplace
5. IT policy
6. Maintenance policy
7. Green campus policy
8. Divyang friendliness policy
9. Mentoring policy

10. Code of ethics policy

On the recommendation of IQAC, the principal has formed various committees for formulation of above policy documents. Out of the above few policies are framed and finalised whereas work on formulation of policies is underway.

(2) Academic and Administrative audit:

Academic and Administrative audit of the college for 2019-20 was scheduled by the IQAC in 2020-21. The external peer team visited the premises of the college and carried out inspection of departments and extension wings. The suggestions and recommendations given by the team were incorporated for strengthening the academic activities of the college further.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Taking continuous review of the teaching and learning process:

College has developed an effective mechanism to monitor the teaching-learning process as follows. The exercise is rigorously followed to ensure a continuous review of teaching learning process within the planned timeframe.

- Preparation of Academic Calendar and subject wise teaching plan.
- Monitoring of teaching by respective Head of the department comparing the completion of syllabus through mid-term meeting.
- Plans of extra lectures for incomplete courses.

Innovations in Examinations:

The college has adopted various innovative methods in conduct of examinations. With the advent of covid-19 pandemic, the teaching and learning process was shifted to online. To overcome this

issue, the college faculty has tried various alternative software's for conducting examinations in online mode such as Licenced Testmoz software.

- Testmoz unit was purchased to provide training to the faculty to conduct the online exams.
- After successful practice test, multiple testmoz accounts were acquired for each faculty of college and all the internal and external examinations were conducted.
- Adoption of such innovative examination methods has resulted in smooth and efficient conduct of examinations during the pandemic and timely declaration of result.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Not available
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college took up various efforts to promote well-being of female students and provide congenial working environment for female staff. Various departments of institute conducted activities focusing elimination of violence against women. The Department of Sociology conducted a Poster Presentation on the themes like domestic violence, verbal abuse, killing of female feticide and sexual harassment. A survey on Awareness of Rights and Laws in the Women of Jalgaon was conducted followed by a lecture on Anti Dowry. The Internal Complaint Committee organized a lecture on the importance of Preventive Laws for Women. The Counselling Cell addressed the female issues and guidance. A program to eliminate blind faiths in women and sharpen their rationality was conducted. Programs on Women empowerment were organized by celebrating Savitribai Phule Jayanti. A symposium was organized by "Yuvati Sabha" on gender equity. Keeping in mind the role of men in maintain the dignity of women, the institution made the male students to take active participation in the programs. The Common Room provides personal space, rest in an emergency situation. Clean toilets attached with Sanitary Napkin Vending Machine provide health and hygiene. The CCTV Cameras on the campus and the security guards check the security on campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of

degradable and non-degradable waste (within a maximum of 200 words)

The college has always been attentive in making the campus eco-friendlier through promotion, preservation and protection. The College has adopted the 3R policy - Reduce, Reuse and Recycle. The garden waste in the campus is recycled through vermicomposting and the final mature is used in polyhouse to enrich the plant growth. Waste generated in the canteen/ kitchen waste is the major solid waste generated, it is used for generation of Biogas. The Biogas is used for canteen for cooking purpose. The e-waste generated due to replacement of advance gadgets, which is taken care by 3R strategy with the help of separately established unit named, Abdul Kalam centre. For making awareness about ill effects of improper management of electronic products and appropriate disposal of e-waste, School of Computer Sciences organized a webinar on "E-Waste Management" on Thursday, 1st April 2021 at 4:00 pm to 5:00pm.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

A. Any 4 or All of the above

vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	
File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards	A. Any 4 or all of the above

and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college took initiatives in maintaining an environment for co-existence. An online workshop was conducted on "Cyber Crime and exploitation" to create awareness among the common public to stop their exploitation through various social media and digital world. Guest Lectures were organized on "Entrepreneurial Education and Youth" and "Tribal Development" emphasizing the role of youth in socio-economic upgradation of the tribal people. The purpose behind the workshop was to imbibe the role of education in uplifting the socially and economically marginalised people and create supporting system for their development as a part of creating social harmony. The students are made aware for maintaining cleanliness and hygiene in public places like roads and streets during the pandemic period. The NSS volunteers cleaned the college campus and their residential localities as part of the Cleanliness, hygiene and health as a preventive measure to ensure health during Covid-19 period. This drive was carried for 15 days. Computer Science dept. conducted a workshop on office automation for Arts students during April 05-09 April 2021. Thus, the institution carried various programs to eliminate socio-economic and regional disparities and establish communal harmony as part of Higher Education.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Education lead to sensitization of human beings of the world around and maintain core human values. The institution conducted various activities as a part of support to prevention of Covid-19. NCC Cadets contributed in preparation of 15 lakhs of Arsenic medicines doses as a preventive measure against Covid-19. In order to promote the habits of Yoga and Sports to boost immunity and maintain health during the Pandemic period, the NCC Cadets performed these activities to set as an example and uploaded it on digital media. 15 NCC Cadets willingly donated 84 units blood as an urgency during the pandemic period and thus fulfilled the responsibility of citizenship. The NCC Cadets brought awareness among the public regarding the use of mask and social distancing to break the chain of Covid-19 through street -plays, songs, plays which were uploaded on social medias and digital forum. The additions college also conducted events on Glob as a family, yoga for holistic wellbeing, webinar on Advait vendant of Sri Shankaracharya and dimensions of Vivekananda philiosopy. Thus, the institution showed sensitivity by abiding to the duties towards the pandemic period by extending a helping hand to society and support the Break the Chain Drive of Covid-19.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution

A. All of the above

organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has a long tradition of celebrating National and International commemorative days and events as a part nationalism and remember the heroism of great people. Online lecture series was organized for a week giving the importance of Sanskrit at national and international level. The National Service Foundation Day was celebrated on 24th September 2020 to understand the role of NSS in Nation building and Youth. Mahatma Gandhi Jayanti was celebrated on 2nd October 2020. A guest lecture of a Gandhian scholar was organized to remember the works of the Mahatma. The Constitution Day was celebrated on 26th November 2020 to remind the Rights and Duties of a citizen. 14th October - the Birth Anniversary of Dr. A.P.J. Abdul Kalam was celebrated as a Day to Inspire Reading. On 6th December - the Mhapanirvan Din, tribute was given to Dr. Babasaheb Ambedkar and his works. A guest lecture on 'The Life and Journey of Ramanujan' was organised along with Maths Quiz on occasion of 133rd birthday of Ramanujan. 15th January the Army Day was celebrated by training 100 NCC Cadets in a two days' workshop on Basics of Nursing as the need of Pandemic. Army day was celebrated by organization of basic Nursing training.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Use of ICT in Academics-Administration

To make teaching-learning creative using digital resources and bridge-up teaching-learning process during Pandemic, college provides ICT enabled facilities for better learning and administrative experience which helped to cross the barriers of place-time.

College has ICT enabled 11classrooms, 2auditoriums, 4examination halls, 6computer laboratories and Library with live telecast facilities for events. Teaching and research is facilitated with ICT in languages and Commerce departments with 80computers.

116 faculties have used ICT in the form of social media, teaching Apps, you tube(26) and Blogs(16). The college has 417computers, 17LCDs, numbers of licensed software.

Students faced poor internet connectivity and non-affordable e-services.

Yoga as a Lifestyle to Promote Health.

To inculcate practice of Yoga among students, society college arrange various health promoting programs, and implemented Yoga practice at campus with diverse courses to promote health awareness.

1025 participants were benefited with implemented activities during the pandemic for students, parents and society. The special health programs for women were conducted for naturopathy.

The institution felt difficult to convince people about the importance of Yoga in health and make Yoga as a habit.

The beneficiaries include various groups divided in gender, age, students, and professions with different illness.

File Description	Documents
Best practices in the Institutional website	https://mjcollege.kces.in/pdf/best_practices/MJC_Best_Practices_2020_21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution disseminates knowledge with its motto "Knowledge is Power". The uniqueness of the institution lies in the holistic development of the "persona" at physical, emotional, intellectual, spiritual level in context of career and human being. Besides focusing on specialization, it provides multidisciplinary and transdisciplinary education necessary to work globally.

- The institution runs various branches of Basic and Applied Sciences.
- Faculty of Commerce and Management develop the entrepreneurial skills among students by offering professional courses like BBA and BCA.
- The uniqueness of the institution lies in the MOUs signed with the industries/ institutions and the industrial visits.
- The various Schools of Languages, Social Sciences and Mental Sciences develop the cross-cultural competence and communicate in the ancient, local and global language.
- Performing Arts like Singing, Theatre and Dance shape the artistic talents.
- The Soham Department of Yoga trains for holistic health on campus and society.
- Eklavya provides a wide range of sports, games, athletics not only for the beneficiaries on campus but off the campus also.
- Library as a resource is open for students, society and for

Visually Challenged people.

- The preservation of Manuscript is a rare initiative of the Central Library.

File Description	Documents
Appropriate link in the institutional website	https://mjcollege.kces.in/pdf/institutional_distinctiveness/Institutional_Distinctiveness_2020_21.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1) To organize the activities for students to enhance the languages proficiency and professionalism
- 2) To make aware the students and faculty regarding IPR
- 3) To promote the nationalism by organizing various events on the occasion of 75 years of Indian independence
- 4) To celebrate different days to inculcate scientific and social attitude
- 5) To enhance the use of ICT in teaching-learning activities and development of e-content
- 6) To promote the research culture in the campus through students/faculty research project and activities of incubation centre